



American Osteopathic College of Occupational and Preventive Medicine

Job Description of the Vice Presidents (JD-07)

Effective Date: _____

Next Review Date: _____ *Reviewer(s):* _____

Dates of Revisions: _____

DUTIES OF THE VICE PRESIDENTS

1. The Vice Presidents shall:
 - 1.1. Serve as Chair of their Division and as such serve on the Board of Trustees with voice and vote.
 - 1.2. Serve on the Nominating Committee, Membership Committee, CME Committee and the CME Program Planning Sub-Committee.
 - 1.3. Identify and mentor future leaders of AOCOPM.
 - 1.4. Perform other such duties and responsibilities as outlined in the Policy on Divisions (BOT-02).